



550 Industrial Dr.,
P.O. Box 8014
Cleveland, TN 37320
423-479-6186
Toll Free 1-800-537-8399

Digital Services Order Form

Customer I.D. _____
LAB USE ONLY
 Received _____ Estimated _____
 Ship Date _____

Your Account No:
 Name:
 Address:
 City / State / Zip:
 Phone:
 E-Mail Address:

New Account

New Address

Rush Service 50%
 100%

Rush service requires authorized signature

Payment Information

Bill to CPQ Account C.O.D. Check Enclosed \$ _____
 Charge Card Visa MasterCard Other _____
 New Card # _____

Expiration Date: _____

Negative Information

Negative Size Enclosed:

How Many negatives are Enclosed? _____

- Customer Aperture Card Mounted
- Lab Mounted in Card by _____
- Scan & Print

Print Tone

- Color B&W Sepia

Digital Services Desired:

Customer Files Enclosed:

- CD/DVD ROES
- FTP Labprints
- other: _____
- E-Surface Paper (by default if unspecified)
- Metallic Paper
- Digital Prints
- Studio Controlled
- Lab Controlled (by default if unspecified)
- Hybrid

- Quantity Prints
- Portrait Packages/Seniors
- 3-Pose Special
- 5-Pose Special
- Fine Art Prints
- Gallery Wraps
- Optical Enlargements
- Great Giveaway
- Photo Greeting Cards
- Photo Business Cards
- DVD Slide Show
- Digital Mats
- Pewter Frame
- Black Frame

Additional Services

- Overlay
- Customer Original
- Bag Individually (PACKAGES ONLY)
- Die Cut Wallets

High Resolution Scans

- 30 MB Cut Negative
- 60 MB Cut Negative
- Flatbed
- Write CD

Assembled Albums

- Image Art Albums
- Destiny Albums

Artwork & Retouching (include detailed instructions)

- Basic Retouching
- Manipulation
- Burn to CD
- Airbrush
- Traditional Artwork

Mounting

- Mount Board
- Masonite
- Gator Foam

Canvas Mounting

- Economy Canvas Panel (20x24 Max.)
- Classic Canvas Panel (20x24 Max.)
- Classic Canvas on Stretcher Frame
- Classic Canvas on Masonite
- Fine Art Stretcher Frame

Spray - Coating

- Lustre Coating
- Fine Art UV Coating
- Lustre Spray
- Matte Spray
- Clear Spray
- Spray Texture
- High Gloss Overlamine

Surface Modification

- Pebble Texture
- Brush Texture

4 Color Digital Press Products

- Paper Choice Smooth Linen Pearl
- Hard Cover Books
 - Soft Cover Books
 - Hard Cover Proof Books
 - Posters
 - Bookmarks
 - Business Cards
 - Folding Business Cards / Gift Tags
 - Greeting Cards
 - Calendars
 - High Gloss UV Coating

Special Instructions

REC/DATE	O/E	SCH.	SCAN	DP2-OE
DBR	DM	ANA	CUT	QC
CK	FIN	MT	SPRAY	BIND
DIECUT	FIN-CK	PRESS	PRESS CHECK	CD